

SANTA BARBARA COTTAGE HOSPITAL

# Surgical Education Application Package

Dear Medical Student:

This is an application package for a 4-week **Surgical Education** rotation at Santa Barbara Cottage Hospital during the academic year. **You must be in your fourth year of medical school** as of the rotation dates you request. **To begin this process, please complete the application form and email it along with your CV to [GMEAdmin@sbch.org](mailto:GMEAdmin@sbch.org).** The Program Director will review each application for approval. Please do not contact your medical school for documentation until you are informed that your application has been approved.

In choosing desired rotation dates, please note that our rotations may begin on any Monday (subject to availability) and end on Friday of the fourth week. You must indicate both first and second choice rotation dates.

**It is essential that you read all of the information provided in this application packet.** If you have any questions, please contact Veronica Campuza at [vcampuza@sbch.org](mailto:vcampuza@sbch.org).



GENERAL SURGERY EDUCATION

# Externship Application

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Cell Phone \_\_\_\_\_ Last 4 SSN \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip Code/Country \_\_\_\_\_

Email \_\_\_\_\_ Citizenship/Visa Status \_\_\_\_\_

Premedical Education \_\_\_\_\_ Medical School \_\_\_\_\_

Expected Month/Year of Graduation \_\_\_\_\_ Expected Degree \_\_\_\_\_

Name of hospital where 3rd year General Surgery clerkship was performed and dates of the clerkship. \_\_\_\_\_

Medical School Coordinator's Name \_\_\_\_\_

Medical School Coordinator's Email \_\_\_\_\_

USMLE Part 1 Score \_\_\_\_\_ USMLE Part 2 Score (if available) \_\_\_\_\_

Planned Career Specialty (Radiology, IM, etc.) \_\_\_\_\_

Please tell us briefly why you would like to rotate at Santa Barbara Cottage Hospital: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rotations are four weeks in length and may start on any Monday (subject to availability) and end on Friday of the fourth week. Please be very specific with your desired rotation dates (i.e. a Monday start date and Friday end date). Mark your desired rotation dates with 1 and your alternate dates with 2 and 3.

\_\_\_\_ September 8, 2026 - October 2, 2026

\_\_\_\_ September 21, 2026 - October 16, 2026

\_\_\_\_ October 5, 2026 - October 30, 2026

\_\_\_\_ October 19, 2026 - November 13, 2026

\_\_\_\_ January 4, 2027 - January 29, 2027

**ROTATIONS NOT AVAILABLE FROM MID-JUNE THROUGH END OF JULY.**

Applicants must have finished three (3) full years of medical school or its equivalent (at least one year of clinical experience) and must be a fourth year student during the actual rotation period.

**At this time, we cannot guarantee housing.**

If we do have it available at the time, would you want housing?  Yes  No

If yes, are you male or female?  Male  Female

If housing is not available, will you still accept the rotation?  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

*(Signature not required if submitting application electronically)*

EMAIL: [GMEAdmin@sbch.org](mailto:GMEAdmin@sbch.org)

## Externships

Externships for fourth year medical students are offered in the following areas:

1. Internal Medicine
2. Diagnostic Radiology
3. General Surgery

There are no sub-specialty rotations offered. The rotations are four weeks in length. A rotation may start on any Monday and end on Friday of the fourth week. Externships are available at any time of the year and applications should be made at least four months in advance. Please note, however, that there are no General Surgery and Internal Medicine rotations offered starting mid-June through the end of July. Due to the individualized attention afforded each and every student, we accept only a limited number of fourth year students at any one time.

### REQUIREMENTS

1. Completion of three years of medical school education, including at least one year of clinical experience prior to the time of appointment.
2. A letter of recommendation from the Dean of the medical school which must include wording regarding extern's good academic standing and the school's recognition of the externship as an approved part of training. **This letter must also provide evidence of malpractice insurance coverage by the medical school.**
3. **Proof of current flu shot, current TB test results, as well as COVID-19 vaccination with booster.**

### RESPONSIBILITIES

1. The extern doing an Internal Medicine or General Surgery rotation will be assigned to a ward team and function as an integral part of that team. The extern will have the opportunity to evaluate patients, dictate history and physicals, write progress notes, participate in procedures, and have clinical responsibility for patient management under the guidance of a senior resident and attending physician. Orders may be written by the extern but must be co-signed by the supervising resident or attending physician.
2. Externs in Diagnostic Radiology will participate in the usual teaching activities and clinical care offered by the Radiology Department. Radiology externs are required to wear their white lab coats during the rotation. In order to achieve Honors as an overall/final grade, the extern is required to complete one oral presentation on a topic of choice. Further information on the report and presentation will be provided by the Radiology Residency Coordinator at the beginning of the rotation.

CONTINUED...

## HOUSING

Complimentary housing is provided to medical students, but availability is limited and is given on a first-come, first-served basis. Please be aware that housing apartment is usually shared with another extern of the same sex. **Accordingly, no family, friends, or pets are permitted to stay in extern housing. Also, there is a strict no smoking policy enforced in the student apartments.** We expect you to live quietly in the housing as there are permanent tenants in the building and you must be considerate of the neighbors. Housing can only be guaranteed once all paperwork is received from the student's medical school **and** the student has signed and returned the Externship Agreement.

## RESOURCES

There is an excellent Medical Library with free copying and computer privileges for residents and students. Wi-Fi is available throughout the hospital.

## EVALUATION

Performance reports will be submitted to the Dean of the extern's medical school following completion of the externship. .

## ADDITIONAL INFORMATION

For additional information please contact:

Veronica Campuzano | [vcampuza@sbch.org](mailto:vcampuza@sbch.org)

Santa Barbara Cottage Hospital, 400 W. Pueblo Street, Santa Barbara, CA 93105